

**St. Francis DeSales Parent Advisory Board**  
**Meeting Minutes**  
**April 19, 2011**

**Present:**

**Faculty & Administration:**

Rob Dvorak, Dan Garrick, Jim Jones, Jackie Messerschmitt, Michele Moriarty, Bill Steller

**Parents/Parish Representatives:**

Lori and Jeff Howard, Paula and Tom Lehman (St. Anthony)  
Sandra Trask-Tyler, Georgene and Mike Manning (St. Elizabeth)  
Cheryl Siebold, Mike Smolak (St. James the Less)  
Sue and Mike Mulligan, Greg Shannon (St. Matthew)  
Temple and Chris VanCuyk (St. Michael)  
Mike Murray, Dean Schockling (St. Paul)  
Fritz Hofer (Church of the Resurrection)  
Sam Chapman, Carla Dowling-Fitzpatrick (Non-Parochial)  
Kathy Long (Past President)

**Call to Order: Fritz Hofer**

- Meeting was called to order at 7:00 p.m.

**Opening Prayer: Jim Jones**

- Jim Jones led the opening prayer.

**Minutes from March 16, 2011: Cheryl Siebold**

- Minutes were distributed and approved from the March 16 meeting.

**Vice President/Treasurer's Report: Mike Murray**

- The spring dance netted \$1,300. The two students selected for the PAB scholarship are Sarah Schaber and Griffith Saunders.

**Student Council Report: Bill Steller**

- Process for collecting nominations for Student Council the teachers can now nominate candidates. Once nominated they will bring the team together after break. Three teachers fill out form, then ballot with pictures and name, votes are taken. Eight students taken from each class. Two students per class will be chosen by teachers.

**Monthly Topic—Strategic Planning Update: Dan Garrick**

- In Mr. Garrick's handout, he has listed the top five strategic goals. The strategic realm will fall within the Mission Statement and Beliefs, which is also listed in the handout. Mr. Garrick hopes to have the strategic plan in draft for the August or September PAB meeting. Large part of PAB next year will be soliciting feedback as we try to move forward and the execution.

**Finance and Institutional Advancement: Michele Moriarty**

- Annual Fund YTD Results are \$93,550 which is 66% of the goal.
- Casino Royale was very successful. Close to 475 in attendance. Final results are not in, but the silent and live auction made over \$50,000. Thank you to Sue and Mike Mulligan for their contribution and the other PAB members and parents who helped on the committee.
- Golf Outing will be held Sunday, August 14. Chairs are in place.
- The PAB agreed that Karen Cofojohn should continue the Parish Report and copying PAB on articles sent to the parish bulletins. Mr. Steller was asked to get the Parish Report out to the non-Catholic students via eblast.
- Marketing Update – The Admission’s brochure with the tagline “Empowering Students for Life” will be used for the campaign next year.

**Financial Statements: Tom Etgen**

- Refer to Tom’s Q&A handout.
- Continue to send questions to Tom.

**General Reports:**

**Principal’s Report: Dan Garrick**

- Thank you to Mrs. Messerschmitt and the other PAB members for helping with the New Life Experience. This year select homes in the St. Matthias, St. Paul, Resurrection and St. Elizabeth parishes were visited and received yard work and other light duties.
- Thank you to Dean Schockling, Mike Murray, Greg Shannon and crews for their volunteerism of the Campus Beautification as this will be an ongoing project. The process has been started to chip out the limestone to form a cross on the school wall.
- Thank you to Jim Jones for his handling of the Speaker Series.
- Alumni of distinction inductees are: Sr. Sharon Goodburn Award: Joe Ciminello ’79; Mark Ciminello ’81; John Gioffre ’73. Msgr. James Berendt/Patrick Rossetti Award: Dr. Mark Roy ’72; Luke Fickell ’92. Barbara O’Riordan Award: Kathy Wiemels; Bob Jacoby; Forest “Treeze” Sharrock Award: Christie Angel ’82; Jean Halpin ’86. A dinner and awards ceremony will be held on May 6 in the Franciscan Center.

**Curriculum/Instruction Report: Jim Jones**

- AP Exams will be held the first day back from spring break, May 2. Smaller exams will be given in the Franciscan Center, and larger exams at Christian Assembly.
- A Skeletal Calendar for the 2011-2012 school year was handed out. First day of school is August 24 with a 1:30 p.m. early dismissal.
- May 3 is the Junior Parent night with guidance so students can possibly do college summer visits.
- All are encouraged to attend the closing Mass on May 13.

**Old Business:**

**PAB Constitution (Officers): Dan Garrick**

- The following two Motions were approved for the 2011-2012 school year. Motion: "Create a committee to amend Constitution for next year." Motion Approved; Motion: "To allow the two Officers elected as Officers for next year." Motion Approved
- If anyone is interested in filling the PAB Secretary position, please contact Cheryl for list of duties.

**Property Update: Dan Garrick**

- Mr. Garrick met with the executive board of Syntaxis. They would like to unload the house at \$175,000. DeSales has offered to give them monthly rent for the lot until they sell. Then it will be up to the new owner how to proceed.

**New Business:**

**Teacher Personnel Updates: Dan Garrick**

- Retirements: Jackie Messerschmitt; Kathy Wiemels; Margo Diez; Judy Parker; Morena Rugg. Not Returning: Jocelyn Harrington; Alison Rolf; Jim Purcell. Moving from Full-time to Part-time: Tracy Moose; New Librarian: Pam VanArsdale.

**Graduation 2011-Initial Discussion: Jim Jones**

- Pray for good weather. Volunteers are needed for the morning of graduation: parking cars; drive the shuttle for those needing assistance from the parking lot to the stadium; handout of programs. Junior parents are asked to consider volunteering as it will give them a chance to see the graduation process. Volunteers will meet around 8:00 a.m. Please email Mr. Jones if you can help. Ohio Dominican University will be the back up location if we have inclement weather.
- Mrs. Messerschmitt let us know that the list of Valedictorians will be given to PAB at the May meeting. Those Valedictorians interested in speaking are in a "speak off."

**Capital Repair Authorization: Dan Garrick**

- The grant was received to replace the aprons coming into the property. Now possibly will use the grant money to move the entrance. The boy's locker room shower and plumbing will be redone.

**Questions/Concerns:**

- Mrs. Messerschmitt reminded up that busing forms for Columbus are due by May 3. Information is on the front page of the DeSales website.

The next PAB meeting will be held on Tuesday, May 17, 2011 at 6:30 p.m. in the Franciscan Center.

**Closing Prayer and Adjourn: Dan Garrick**

Respectfully submitted, Cheryl Siebold, DeSales PAB Secretary